



Government of West Bengal
Alipurduar Government Engineering and Management College
Chepani, Alipurduar II, West Bengal – 736206
E-Mail: oic.agemc@gmail.com; URL: <http://www.agemc.ac.in>

Memo No. AGEMC/NIQ-03(O)/2026-27

Date 27.08.2026

NOTICE

The College invites quotations from reputed Companies/Suppliers/Service Provider agencies for the repairing and installation of overhead water tank of boys' hostel 2 and associated plumbing work of Alipurduar Government Engineering and Management College. The interested Companies/Suppliers/Service Provider Agencies may submit their quotation/bid documents in prescribed format. The details of the invitations are available in the College website www.agemc.ac.in and it may be downloaded from there.

R. Bera 27.08.2026

(Dr. Parthasarathi Bera)
Officer-In-Charge
Alipurduar Govt. Engineering and Management College

Officer-In-Charge
Alipurduar Government Engineering
and Management College

Copy to: **Chepani, Alipurduar**

1. Accounts officer, AGEMC, Alipurduar
2. Notice Board/Advertisement Copy
3. College Website
4. Office Copy



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Memo No. AGEMC/NIQ-03(O)/2026-27

Date 27.08.2026

NOTICE FOR INVITING QUOTATION TO REPAIR AND INSTALL OF OVERHEAD WATER TANK OF BOYS' HOSTEL 2 AND ASSOCIATED PLUMBING WORK OF ALIPURDUAR GOVERNMENT ENGINEERING AND MANAGEMENT COLLEGE

The College invites quotations from reputed Companies/Suppliers/Service Provider Agencies for the repairing and installation of overhead water tank of BOYS' HOSTEL 2 and associated plumbing work of Alipurduar Government Engineering and Management College. The interested Companies/Suppliers/Service Provider agencies may submit their quotation/bid documents in prescribed format. Details of the specifications and estimated quantities of the items are as follows:

Sl, No.	Name of the Work	Specification	Quantity
1	Repairing and installation of overhead water tank of BOYS' HOSTEL 2 and associated plumbing work	<i>This work includes supply of 3 overhead water tank (1000 liter, 15 years warranty- Anti-Virus, Anti-Bacteria, Anti-Fungus, Anti-Algae protection Technology, Multi-ribbed contemporary design, Threaded Lid with UV protection, brand- Syntex, Supreme etc.) Installation of tanks at their places and related plumbing works. The scope of work also entails modifying existing pipeline fittings to accommodate the new water tanks and ensure a smooth water supply. All new pipes and fittings must match the dimensions and technical specifications of the existing pipeline infrastructure.</i>	3 tanks

*Note: Quantity may vary at the time of placing the order.

Qualification Conditions:

- (1) Bidder should be registered Firm/Company/Establishment,
- (2) Bidder shall provide all relevant records required, i.e. Income Tax Return Certificate/PAN, Commercial Tax Clearance/VAT/GST Certificate and other taxes (whichever applied).

Delivery Place/Works Site:

Bidder will supply and deliver the items at Boys' hostel 2, Alipurduar Govt. Engineering and Management College
Chepani, Bakla School Danga, Alipurduar II, West Bengal-736206.

Bid Price:

- (1) The Bid Price shall be in INR (Rs) and including all taxes and other levies such as the transportation expenses; no extra price is payable by the college. Bidders must quote the item wise.
- (2) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account.

Validity of Quotation:

Quotation shall remain valid for a period not less than 30 days after the deadline date specified for submission.

The following Documents must be submitted with the Quotation/Bid:

1. Copy of Establishment Registration Certificate/Valid Trade License in relevant field
2. Copy of PAN and copy of latest return
3. Copy of GST Certificate
4. Copy of PTAX enrollment certificate and copy of latest paid chalan of PTAX
5. Detailed office address of the AGENCY WITH Telephone Number, Fax Number and Mobile Number and name of the contact person.

Evaluation of Quotation:

The purchaser will evaluate and compare quotations determined to be substantially responsive, i.e.

- (a) Those are properly signed,
- (b) Confirm to terms, conditions, specifications and qualifications conditions.

Each Item will be evaluated separately.

Award of Contract:

The purchaser will award the contract to the bidder whose quotations has been determined to be substantially responsive, who has offered the lowest evaluated quoted price.

The bid document may also be downloaded from our college website: www.agemc.ac.in

All bid documents must be submitted to the office of the Principal on or before 4th September, 2026 at 4:00 pm in a sealed envelope and clearly marked with AGEMC/NIQ-03(O)/2026-27, Dated 27.08.2026.

All sealed quotations received till then will be opened on the same day before the bidders or their representative who wishes to be present in the office on 04.09.2026 at 4:30 pm.

CHECK LIST FOR BIDDERS/APPLICANTS

The bidder should ensure that all documents and papers submitted in this Bid are fully authenticated by the authorized signatory under his/her signature with office seal wherever applicable. The following documents should be submitted with Bid:

Sl. No.	Documents to be Submitted	Documents Submitted (Y/N)
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1	All pages of this bid document should be duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory.	
2	Self Attested copy of GST (GSTN)	
3	Self Attested copy of PAN/Number	
4	Self Attested copy of return for last month/quarter as the case may be submitted towards Central and State Sales Tax.VAT If applicable	
5	Bid Form	

Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

The bidder whose bid is accepted will be notified of the award of contract by the purchaser.

The terms of the accepted offer shall be incorporated in the supply order. The validity period may be extended by the purchaser by another 7 days in exceptional cases.

The payment for the work will be done by the Principal office from appropriate head(s) of accounts 70-2203-00-112-057-V-27-00.

Other Terms and Conditions:

(a) The college reserves the right to postpone/cancel the bid, the bidder will have to abide with the decision.

(b) Payment shall be made after the supply and submission of bills which will be subject to satisfactory supply (certified by the committee constituted for the purchase). Personnel in Charge will certify the quality and quantity of the items supplied/work done as per the specifications and recommend accordingly the extent payment.

(c) No preference will be given to any bidder or class of bidders, either for the price or for other terms and conditions.

(d) Quotation may be submitted on the printed letterhead of the bidder in the prescribed format attached at the end of this notice.

(e) No payment will be made for any damage of the goods supplied.

(f) Total responsibility of the Goods, Materials in the site will be with the party only, College is not responsible for any way of damages, pilferage or loss of Goods, Materials, etc.

(g) The scope of work also entails modifying existing pipeline fittings to accommodate the new water tanks and ensure a smooth water supply. All new pipes and fittings must match the dimensions and technical specifications of the existing pipeline infrastructure.

We look forward to receiving your quotations and thank you for your interest in this project.

R Bera 27.08.2026

(Dr. Parthasarathi Bera)

Officer-In-Charge

Alipurduar Govt. Engineering and Management College

FORMAT OF BID

Supplier Ref. No.:

Dated:

Name of the Company/Supplier/Service Provider Agency:

Quotation for "REPAIRING AND INSTALLATION OF OVERHEAD WATER TANK AND ASSOCIATED PLUMBING WORK"

Ref. No.: AGEMC/NIQ-03(O)/2026-27

Date: 27.08.2026

Sl. No.	Item Name	Item Specifications / Features with Brand	Quantity	Unit Price	Offered Price(total) without GST (INR)	SGST (INR)	CGST (INR)	Offered Price(total) with GST (INR)

Total

(Total Amount in Rupees _____ only)

1. We agree to supply the above mentioned items/works in accordance with technical specifications for the total contract price of Rs./- (In words Rupees _____) including taxes, transportation, etc., within eight weeks of issue of supply order.
2. We also confirm that the normal commercial warranty/guarantee shall apply to the applied items.
3. We also agree and abide with the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

Name:

Designation:

Address:

Contact No.:

Date: