



**Government of West Bengal  
Alipurduar Govt Engineering and Management College  
Chepani, Dist.-Alipurduar-736206.**

**Ref: 373-AGEMC /Admission/2024-25**

**Date: 16.07.2024**

## **NOTICE FOR REPORTING / ADMISSION AT AGEMC FOR 1<sup>ST</sup> ROUND OF WBJEE ONLINE COUNSELLING 2024 FOR B. TECH 1<sup>ST</sup> YEAR COURSES**

### **REPORTING NOTICE**

**The candidates who have been allotted seats at Alipurduar Govt Engineering and Management College in WBJEE online counselling 2024 for 1st year B.Tech courses are hereby directed to follow the undernoted instructions and response immediately:**

- ✓ The reporting dates are given in WBJEE website (time for reporting within 11:00 A M to 04:00 PM).
- ✓ The candidates must be ready with the following documents (original and one attested photocopy) for document verification.
  1. WBJEE 2024 Rank Card
  2. Provisional Seat allotment letter
  3. Madhyamik or equivalent admit card/birth certificate for verification of date of birth.
  4. Madhyamik or equivalent Mark sheet.
  5. HS or equivalent Mark sheet.
  6. Domicile certificate as per WBJEE format.
  7. Category certificate as per WBJEE notification, if applicable.
  8. PWD certificate as per WBJEE notification, if applicable.
  9. TFW certificate as per WBJEE format, if applicable.

### **ADMISSION NOTICE**

The candidates who have been finally allotted seats at Alipurduar Government Engineering and Management College for admission in 1st Year B.Tech are hereby directed to report at the institute as per WBJEE guidelines with the duly attested hard copies of required documents for final admission.

✓ **The undernoted original documents with two attested photocopies (each) will be required at the time of physical reporting and admission at the college.** In case of any discrepancies found during the physical verification, the candidature may be cancelled. The documents are to be arranged in the following manner before physical reporting to smoothly execute the process:

1. Domicile certificate (as per Sections 3.4, 3.4.1 and 3.4.2 of Information Bulletin)
2. DOB Proof.
3. Madhyamik or equivalent Mark sheet.
4. HS or equivalent Mark sheet.
5. Allotment Letter.
6. OCI Certificate, if applicable.
7. Anti-Ragging Declaration (both student and guardian) in non-judicial stamp paper of Rs. 10/- before an Oath Commissioner (format is provided on the AGEMC website).
8. TFW Certificate (TFW certificate as per sections 6.0, 6.1 and 6.2 of the Information Bulletin.), if applicable.
9. Category Certificate (Respective category certificate as per Sections 5.1, 5.2, 5.3 and 5.4 of the Information Bulletin. **OBC-A/B /EWS certificates** must be issued **on or after 01.04.2024**. It must be mentioned that the candidate belongs to the **non-Creamy layer and subcategory of OBC-A OBC-B or EWS.**), if applicable.
10. PWD Certificate (PWD certificate as per section 5.5 of the Information Bulletin), if applicable.
11. Student's Aadhaar Card photocopy.
12. Medical fitness certificate (format is provided on the AGEMC website).

## PAYMENT OF FEES

Payment of admission fees can be done by online payment through SBI collect mode **only after successful physical document verification and PI reporting at AGEMC campus.**

### **FEES STRUCTURE for 1<sup>st</sup> semester (New Admission at AGEMC)**

		CSE, ECE and AI	EE
01	Admission Fee (one time)	Rs. 1,000/-	Rs. 500/-
02	Tuition Fee (1 <sup>st</sup> Semester) **	Rs. 6,000/-	Rs. 3,000/-
03	University Development Fee (one time) ( <b>May change by the order of MAKAUT</b> )	Rs. 2,200/-	Rs. 2,200/-

04	University Registration Fee (one time) ( <b>May change by the order of MAKAUT</b> )	Rs. 500/-	Rs. 500/-
05	Caution Money Deposit (refundable) (one time)	Rs. 500/-	Rs. 500/-
06	Identity Card & Library Card (one time)	Rs. 150/-	Rs. 150/-
07	First Aid fee (one time)	Rs. 50/-	Rs. 50/-
08	Athletic Fee (one time)	Rs. 300/-	Rs. 300/-
09	Student's insurance Fee (one time)	Rs. 600 /-	Rs. 600 /-
10	Fees Book per book	Rs. 50/-	Rs. 50/-
11	Library Caution Deposit (refundable) (one time)	Rs. 2,500/-	Rs. 2,500/-
		<b><u>Rs.13850/-</u></b>	<b><u>Rs.10350/-</u></b>

**\*\* Students having admitted in TFW category need not pay Tuition Fees. They have to pay as follows:**

**ECE, CSE & AI- Rs.7850/-and EE – Rs. 7350/-**

Students are also instructed to fill in the Admission Form **after successful verification** of all required documents. The admission form will be provided from the admission cell. They are requested to take the most care to fill up the form.

The candidates also must be ready with the following soft copy documents (**strictly within the given size limit**) for uploading in the given link.

<https://forms.gle/NYqHhZtf4gQvJTCK6>

**All the soft copy of the documents must be converted into single zip file and give the file name in “name\_dept” format.** The necessary formats for documents are provided at college web site ([www.agemc.ac.in](http://www.agemc.ac.in)).

- ✓ Madhyamik or Equivalent Mark Sheet/Certificate (\*\*\*only pdf strictly within 5 MB size)
- ✓ HS or Equivalent Mark Sheet/Certificate (\*\*\*only pdf strictly within 5 MB size)
- ✓ Student's Photo (\*\*\*only jpg/jpeg strictly within 5 MB size)
- ✓ Student's Signature (\*\*\*only jpg/jpeg strictly within 5 MB size)
- ✓ Student's Aadhaar Card photocopy (\*\*\*only pdf strictly within 5 MB size)
- ✓ Allotment/Rank Card (\*\*\*only pdf strictly within 5 MB size)
- ✓ DOB Proof (\*\*\*only pdf strictly within 5 MB size)
- ✓ Anti-Ragging Declaration I in a non-judicial stamp paper of Rs. 10/- before an Oath Commissioner (Combined student and guardian) (\*\*\*only pdf strictly within 5 MB size)
- ✓ Category Certificate, if applicable (\*\*\*only pdf strictly within 5 MB size)

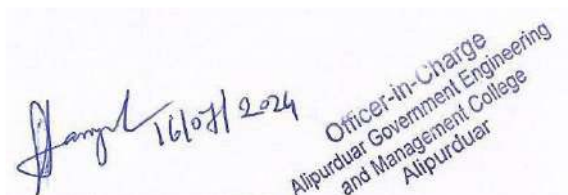
- ✓ TFW Certificate, if applicable (\*\*\*only pdf strictly within 5 MB size)
- ✓ PwD Certificate, if applicable (\*\*\*only pdf strictly within 5 MB size)
- ✓ Medical fitness certificate (\*\*\*only pdf strictly within 5 MB size) (In prescribed format downloadable from website) for General, Health & Eye to be produced from a Registered Medical Practitioner. The Certificate of Blood Group is to be obtained from an authorized laboratory.
- ✓ Domicile certificate (\*\*\*only pdf strictly within 5 MB size)

**The above-mentioned documents are needed to be uploaded through the following link. Please do not make multiple attempts. All the candidates are requested to kindly convert all the soft copy into single zip file and write the file name in “name\_dept” format and upload in the given link.**

<https://forms.gle/NYqHhZtf4gOvJTCK6>

- ✓ Notifications related to admission will be notified time to time as required in our college website [www.agemc.ac.in](http://www.agemc.ac.in). Students are requested to keep track of those notices for necessary action.
- ✓ For admission related assistance one may visit to Registrar’s Office or contact our officials within the office hours (10.30 AM -5.00 PM) or post your mail.

Email id for assistance: [admission@agemc.ac.in](mailto:admission@agemc.ac.in)



PI Admin, Admission (2024)

Alipurduar Govt Engineering and Management College

Copy forwarded for kind information and necessary actions to:

1. The Principal, AGEMC
2. Registrar, AGEMC
3. Accounts Officer, AGEMC
4. All members of Admission Committee AGEMC.